

THE SPARK FESTIVAL

Volunteer Information 2017



Brochure Launch and Festival pre-planning

Marketing support

Opportunity – help with mail-out of brochure and other print. Help with distribution of print around the city. Help with online listings and social media.

Location – at the office in the LCB Depot

Availability – any time during office hours 20 March – 28 April

Looking for: 2/3 people who can commit a day or more a week

Brochure Launch Event

Opportunity – Help with setting up launch event, stewarding performers as necessary, handing out brochures

Availability – Date TBC but during Easter holiday

Looking for: approx 8 people for a 4 hour session.

Main Festival

Main Information points

Staff the main information desk at our Festival venues and help promote the free events during half term, and other events during the festival. Availability – in shifts daytimes and some evenings, Saturday 27 – Monday 29 May

Audience Evaluation

Representing the Spark at theatre performances, getting audience to complete feedback forms afterwards.

Availability – Saturday 27– Monday 29 May, includes some evenings and weekends.

Event Support.

Setting up and staffing one-off free events – may include stewarding at performances or helping with arts & crafts workshops, preparing materials and encouraging families to join in. Availability: Saturday 27 – Monday 29 May - in shifts daytimes.

Schools Performances

Opportunity – representing Spark at school performances, supporting the visiting companies, getting feedback from the various schools and pupils.

Availability – during school hours Mon 22 – Fri 26 May.

We are looking for: over the festival we have approx 20 volunteers working in shifts covering these roles. We look for people who can offer the equivalent of 2 days or more over the festival dates.

Festival events take place in various venues in Leicester. Reasonable travel expenses will be paid or mileage if you are happy to use your car.

To get an application form to be a volunteer – please email

volunteers@thesparkarts.co.uk